

Fabo Architecture website

Architectural Intern / Designer or CAD Technician

Position description

Fabo Architecture Inc. has immediate opportunities for full-time Architectural Interns/Designers or CAD Technicians. Come contribute and build your career at a dynamic firm that experienced 600% growth in the past 5 years. Benefit from your ambition and hard work through our incentive-based profit sharing program, while wearing jeans to the office. We are located in a building we designed the adaptive reuse of and renovated in the historic Flats district of downtown Cleveland. Cultivating individual and professional growth is a primary feature of our firm, be it promoting individual licensure or an understanding of the business of architecture. We offer opportunities to participate in various projects types, but our primary market is retail, restaurant, and commercial architecture. Experience in an architectural office producing construction drawings is preferred. Candidates must have an architectural degree and be proficient in AutoCAD, Microsoft Office Suite, Google Sketch up, & Adobe Photoshop; experience in other rendering or graphics programs is a plus. Strong organizational skills & interest in a team work environment are also requested.

Send to hr@faboarch.com: inquiries, & if applying: cover letter, resume, work samples and/or portfolio.

Job Responsibilities:

1. Produce drawings and exhibits as directed by Project Coordinator / Manager / Architect
2. Prepare, coordinate and complete an architectural construction documents package, which may include electrical, mechanical, or plumbing design.
3. Strong organization skills & ability to follow & assist in development of office standards
4. Miscellaneous duties, as directed by Project Coordinator / Manager / Architect
5. Conduct field surveys & complete existing conditions documentation.

Job Requirements:

- 2-5 years of experience in this role within an architectural office. Experience is to include producing construction drawings, and it is preferred it include retail experience.
- Associate's degree at minimum,
- Strong organizational skills & interest in a team work environment are also requested.
- Assist in development of & enforce guidelines, quality control, standards and details.
- Candidate is to be proficient in AutoCAD & preferably Adobe PhotoShop; experience is preferred with COMCheck, Microsoft Excel & other programs, Google Sheets, other rendering programs, and photometric software. As a part of the interview process, an assessment of AutoCAD aptitude will be administered.
 - Responsibility areas noted above are required, & in restaurant & retail design are preferred.
 - A Bachelor degree in Architecture or similar field.
 - Working knowledge of the design and construction process and strong communication skills.
 - Proficiency in AutoCAD, & experience in COMCheck, lighting calculation software such as Visual, Microsoft Office including Excel, & Google applications such as Sheets.
 - Excellent verbal and written communication skills, with an emphasis on the ability to organize, & interest in a team work environment are also requested